

Garioch Road and Gravel



Photograph & Filming Policy

Introduction

The management group at Garioch Road and Gravel understand that photographs and videos can be an important way to both document and share our activities with the community, and to promote the Club. That is why we ask all members to grant permission for the Club to use photographs and film taken during Club activities. However, we also recognise that photographs and videos can raise privacy and safety concerns. As such, we have developed a Photograph and Filming Policy to ensure that all members are aware of the guidelines and expectations for taking and sharing photographs and videos of our activities.

Garioch Road and Gravel are committed to creating a safe and inclusive environment for all members, and this policy is an important part of that commitment. We believe that by implementing clear guidelines and procedures, we can ensure that all Club members are able to participate in activities with confidence and without fear of harm or embarrassment.

We expect all Club members to familiarise themselves with this policy, and remind you that by becoming a member of Garioch Road and Gravel you undertake to comply with this policy.

Purpose

The purpose of this policy is to promote the safety, privacy, and dignity of all members, particularly those who may be at risk of harm. This policy outlines the guidelines and procedures that must be followed when taking and sharing photographs and videos of our activities, including respecting privacy, and ensuring that all images are appropriate and respectful.

Scope

This policy applies to all members of Garioch Road and Gravel.

Policy

1. Garioch Road and Gravel recognises the importance of photographs and filming in capturing and promoting the activities of the Club. However, we also recognise the need to safeguard the welfare and privacy of our members.
2. The Club will only use photographs and filming for legitimate purposes, such as promoting the Club, recording events, and celebrating achievements. Photographs and films may be used on the Club's website, on the Club's social media channels, and on Spond.
3. The Club will ensure that photographs and filming are appropriate and respectful. We will not use any photographs or filming that may be considered inappropriate or offensive.
4. The Club will not use any photographs or filming that may put the safety or welfare of any members at risk. For example, we will not disclose personal information or publish images that could knowingly allow members to be identified and located.
5. The Club will take all necessary steps to ensure the safe storage and handling of any photographs or filming, including digital copies. We will ensure that any personal information is kept confidential and secure.

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6. Any concerns or complaints about the use of photographs or filming should be raised with the Club Secretary in writing, and the Club will investigate and take appropriate action.

Non-compliance

Members may face disciplinary action for posting inappropriate photographs or film that offends, intimidates or humiliates another member, as outlined in our member protection policy or our code of conduct.

Under certain circumstances, cyber bullying (e.g. bullying that is carried out through an internet service such as email, a chat room, discussion group, instant messaging or website) is a criminal offence that can be reported to the police.

Adopted 24 July 2025

Due for review

24 July 2029